

**YUKON UTILITIES BOARD**  
**Box 31728**  
**Whitehorse, Yukon Y1A 6L3**  
**Phone (867) 667-5058 Fax (867) 667-5059**

June 10, 2008

Memorandum

YUKON UTILITIES BOARD		
<b>EXHIBIT</b> A-5		
DAY	ENTERED BY	DATE
	YUB	June 10/08

**To: All Parties**  
**Yukon Electrical Company Ltd. (YECL) General Rate Application**

**From: Deana Lemke**  
**Executive Secretary, Yukon Utilities Board**

**Re: YECL 2008-09 GENERAL RATE APPLICATION**  
**PRE-HEARING CONFERENCE**

Attached is the Agenda for the Pre-Hearing Conference in the above-noted proceeding, scheduled to commence at 10:00 a.m. on Thursday, June 12, 2008, at the Gold Rush Inn, Town Hall Meeting Room.

Also attached is the Preliminary Issues List based on Board staff's review of the Application, including their proposed ranking of the issues. This Preliminary Issues List is not intended to be either an exclusive or an exhaustive list of the issues that may be dealt with in this proceeding, nor is it an indication of the final ranking that will be assigned to issues. The Board will hear submissions from Intervenors at the Pre-Hearing Conference on the Preliminary Issues List and will finalize it accordingly. The Final Issues List will be issued to parties shortly after the close of the Pre-Hearing Conference to assist in the preparation of Information Requests (IRs) to YECL.

The Preliminary Issues List has been prepared according to the headings and sub-headings in the Application. Intervenors may propose changes to the descriptions of issues and may propose sub-issues. Parties are also invited to assign their own ranking to each of the identified issues using the ranking system described below.

The ranking principles reflected in the attached Preliminary Issues List are as follows:

**Low:** *Issue of limited interest.* Preliminary low ranking may be due to low dollar impact items and/or because the Board considers the issue to have been adequately explained in the Application, or adequately addressed by the Board in another proceeding. Typically, low ranked issues should not require cross examination at the hearing. While the Board appreciates that some of these items may require minimal review in the IR process to complete the record, parties should ensure that any IRs submitted in respect of a low ranked issue are absolutely necessary.

**Medium:** *Issue of moderate interest.* A ranking of medium rather than low may reflect either greater dollar impact or because the issue requires some determination of principle. The Board expects that a medium ranked issue may receive some attention during the IR process and, depending on the IR response, may require follow-up during cross examination at the hearing.

**High:** *Issue of importance.* High ranked issues will generally be items of significant dollar impact and/or require determination of principle. The Board expects that a high ranked issue would receive substantial attention during the IR process and/or that there is a reasonable likelihood that the issue would require follow-up cross examination during the hearing. In addition, some of these issues may benefit from the filing of Intervenor evidence.

Attached are the applications for Intervenor and Observer status. You will note from the Pre-Hearing Conference Agenda that there will be an opportunity for parties to provide comments on the Intervenor applications prior to the Board making a decision to approve or deny an application.

Information related to the hearing cost award process will be forwarded in a separate e-mail to all parties.

**Yukon Utilities Board  
Pre-Hearing Conference Agenda  
YECL 2008-09 General Rate Application**

**June 12, 2008  
10:00 a.m.**

**Gold Rush Inn  
Town Hall Meeting Room  
411 Main Street  
Whitehorse, Yukon**

1. Opening Statement by Board Chair
2. Identification of Interveners and Interested Parties
3. Issues List
4. Intervenor Status - comments from parties regarding Intervenor status requests
5. Hearing Cost Process – outline of the cost process and parties intention to file retainer letters for Professionals engaged under section 1. Scale of Costs
6. Proceeding Schedule
7. Hearing Process – process to be followed for the filing of motions
8. Interim Rates – Proposed Written Process

Intervener submissions	June 20, 2008
YECL response	June 27, 2008
9. Other Matters
10. Closing Comments

# **YUKON UTILITIES BOARD**

## **THE YUKON ELECTRICAL COMPANY LIMITED (YECL) 2008-2009 GENERAL RATE APPLICATION**

### **PRELIMINARY ISSUES LIST**

<b>Issue</b>	<b>Ranking</b>
1. Sales and Revenue	
a. Overview	
i. Forecast Process	Medium
ii. Current Forecast	Medium
b. Revenues	High
c. Yukon Energy Revenue Shortfall (Rider J)	Low
d. Other Revenues	Medium
2. Purchase Power	
a. Overview	
b. Background	
c. Deferral Account	
i. Rate from Yukon Energy	Medium
ii. Diesel Contingency Fund	Medium
d. Forecast Process	Medium
3. Diesel Fuel Costs	
a. Overview	
b. Background	
c. Forecasting Fuel Costs	
i. Line Losses	Medium-High
ii. Plant Efficiencies	Medium-High
iii. Forecasted Fuel Prices	Medium
d. Deferral Accounts	
i. Diesel Fuel Price Rider	Low-Medium
ii. Increased Fuel Costs Associated with Pelly Crossing	Low-Medium
4. Operations and Maintenance Expenses	
a. Labour Costs	High
b. Vacancy Rate	High
c. Non-Labour Costs	High
d. Affiliate Costs	High

Issue	Ranking
5. Taxes Other Than Income	
a. Overview	Low
b. Property Tax	Low
6. Depreciation	Low-Medium
7. Return on Rate Base	
a. Overview	
b. Cost of Capital	
i. Capital Structure and Cost of Capital Evidence	Medium
ii. Cost of Debt	Medium
iii. No Cost Capital	Medium
c. Rate Base	
i. Capital Additions	High
ii. Contributions	Medium-High
iii. Deferred Charges and Credits	
1. Rate Case Reserve	Medium
2. Diesel Plant Major Overhaul Reserve	Medium-High
d. Working Capital	
i. Overview	Medium-High
8. Capital Additions	
a. Overview	
b. New Extensions	High
c. Distribution Improvements	Medium-High
d. Street and Sentinel Lights	Low
e. General Plant and Equipment	Medium-High
f. Generation	Medium-High
9. Income Tax	
a. Overview	Low-Medium
b. Tax Rate Deferral Account	Low-Medium
10. Interim Refundable Rate Riders	Low-Medium